Centre for International Services, National CEEPUS Office of the Czech Republic

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**Central European Exchange Program for University Studies**



Dear CEEPUS III scholarship holder,

National CEEPUS Office of the Czech Republic is pleased to inform you that you were awardeda scholarship within the framework of the CEEPUS Program.

Please, make sure you have **accepted your stay using the ACCEPT button on your desktop. Read the** Obligations of Scholarship Holder **carefully** and f**ollow all of the instructions, including** those on **visa and health insurance, please.**

**Visa requirements**

For further information concerning **visa** necessary for your scholarship stay in the Czech Republic, please consult the Ministry of Foreign Affairs web site: <http://www.mzv.cz/jnp/en/information_for_aliens/index.html>.

**Medical insurance in the Czech Republic:**

* Citizens of the EU member states with a European health insurance card are entitled to get free health care
* The citizens of EU non-member states are obliged to check with their health care provider whether there are any bilateral agreements between the respective institutions in my home country and my host country and to obtain the necessary forms where applicable.
* **Should there be no bilateral agreements available:**
* **The short-term Visa applicants need to** prove that they are in possession of adequate and valid travel medical insurance to cover expenses in connection with repatriation for medical reasons, emergency hospital treatment and death during your stay in the Czech Republic. The minimum coverage shall be EUR 30, 000.00 (see Regulation (EC): 810/2009 of the European Parliament and the Council of 13 July 2009 establishing a Community Code on Visas (Visa Code), p. 10: <http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2009:243:0001:0058:EN:PDF>)
* The long-term Visa applicants submit a proof of travel health insurance covering costs associated with necessary and urgent health care, including the costs associated with transportation, including the transport of mortal remains in the event of death, and such insurance must not exclude providing an insurance payment in the case of an accident caused by a willful act, negligence or contributory negligence of the insured, even as a result of being under the influence of alcohol, narcotics or psychotropic drugs by the insured. The amount of the insurance payment limit must be at least EUR 60,000.00. (see <http://www.mvcr.cz/docDetail.aspx?docid=21559262&docType=ART&chnum=3>)

Please, contact the CEEPUS coordinator/contact person at your host university, after you were awarded a CEEPUS scholarship, in order to arrange your **accommodation (you could ask for a** place at the university dormitories). This person will also provide you with additional information on your study **program and the scholarship payment**.

If you are obliged to apply for a Visa, please contact the CEEPUS coordinator/contact person at your host university at least 3 months prior to your departure and provide the contact person or an IRO (International Relations Office) with the copy of your “Letter of Award” and asked them to for a acceptance letter from your host university („Jednotné potvrzení o přijetí ke studiu/o studiu") and an “accommodation agreement”, if you would like to make use of the university accommodation capacities). Both documents are to be added to your Visa application.

Please note that the printed version of “Letter of Award/Letter of Acceptance” is about to be submitted at your host institution upon your arrival at several occasions, so that your stay can be successfully administrated.

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| **Palacký University Olomouc****Philosophical Faculty****International office****Jana Hořáková****Tel.: +420 585633014****j.horakova@upol.cz;http://www.ff.upol.cz/menu/zahranicni-vztahy/** |
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We hope you will enjoy your stay in the Czech Republic.

National CEEPUS Office of the Czech Republic