



Lifelong Learning Programme

**LEONARDO DA VINCI PROGRAMME**  
**PEOPLE IN THE LABOUR MARKET**  
**MOBILITY**

## **Leonardo da Vinci traineeship offer**

**Host organisation: Austria Institut für Europa- und Sicherheitspolitik,  
Maria Enzersdorf, Austria**

### **Local and temporal specification of the traineeship:**

Division/Department: -

Starting date (earliest possible): 01/09/2013

Starting date (latest possible): 01/10/2013

Duration: 4 – 5 months

Working hours: 38,5hours/week

### **Training content (activities/tasks):**

- ✓ Regional security political cooperation in CEE countries (comparative analysis of security strategies of Central European countries, preparation of draft policy papers, preparation and organisation of workshops and policy roundtables)
- ✓ Future development of the Common Security and Defence Policy (preparation of draft policy papers, preparation and organisation of workshops and policy roundtables)
- ✓ Conference organisation “Europaforum”, November 2013, Diplomatic Academy Vienna (assistance in preparation and organization of the conference – invitation letters, contact with speakers, hotel organization, organization of conference facilities)

### **Required profile of the candidates:**

- ✓ **University graduates** in Politics/ and European Studies, International Development Studies
- ✓ Interest in European- and Security Policy
- ✓ Very good language skills (spoken and written communication in German and/or English)
- ✓ Team work and capacity of autonomous work and tasks

Further, applicants must meet the following criteria:

- ✓ Graduates of Palacky University in Olomouc
- ✓ Date of graduation: no more than 1,5 year ago
- ✓ You have not carried out a Leonardo da Vinci traineeship, mobility of people in the labour market (PLM) yet
- ✓ Permanent residence or perspective employment in the Central Moravia region is advantage

### **Remuneration:**

- ✓ financial support – app. 250 EUR/month
- ✓ contribution in kind (e.g. accommodation, public transport, meals etc.) – 0 EUR/month

Note: beside possible financial support and/or contribution in kind provided by the host organisation, the selected candidate shall receive a Leonardo da Vinci grant. The grant shall be allocated in the max. amount of up to a 3-month scholarship (monthly rate being max. 700 EUR).

**Please send your application documents (CV and cover letter in German language) to [info@edutrain.cz](mailto:info@edutrain.cz) by 30/06/2013 at the latest.**